

## SOCIETY TO CHAPTER LIAISONS POLICY

1) The Society Board of Directors will cause to come to fruition direct liaisons between the society board and each full chapter and each provisional chapter liaison. The purpose of this communication will be to keep the society board informed of the activities of societal concern within each chapter.

2) Each full chapter Board of Directors shall appoint a chapter member, from within their chapter membership to fulfill the duties of the chapter liaison to the Society Board of Directors.

A) The duties of the chapter liaison to the Board of Directors are:

1) To convey to the Society Board liaison matters of concern to the chapter.

2) Other duties in relation to this policy as required by their local Chapter Board of Directors.

3) The Society Board of Directors shall assign its members liaison positions with the chapters and provisional chapter liaisons as it deems appropriate. No society Board Member will be assigned to be liaison with a chapter to which (s)he is a voting member, nor to any provisional chapter to which the Society Board member is a voting member of the sponsoring chapter.

A) The duties of the society board liaison to the chapters are:

1) To initiate and be responsible for the organization of said communication on a monthly basis.

2) To bring to the attention of the Society Board of Directors such concerns as are conveyed to the liaison by the chapter liaison on a monthly basis, and as time permits.

3) Other duties in relation to this policy as required by the Society Board of Directors.

4) The Society Board of Directors may make changes to the configuration of these liaisons from time to time as it deems fit to do so.

5) Society Board members will be reimbursed for the phone calls that they may make in relation to this policy and are responsible for providing the necessary paperwork for such to the society clerk on a regular basis.

6) The projected annual expense of this policy will be included in the annual society budget.