

TECH COMMITTEE CHARTER

PURPOSE: To provide the IFGS and its Society Board with a committee whose members understand technology and the ways in which it can be leveraged for use by the board, its committees and the membership at large. The committee will seek out opportunities to use technology to assist the organization. The committee will prepare policy proposals (for review and approval by the Society Board) to address the needs, uses of and issues surrounding technology. Also, the Tech Committee will serve as a resource of technology-oriented skills for the Society Board and members.

QUALIFICATIONS: To be a member of the Society Tech Committee you must be an IFGS member in good standing. You must have working knowledge of some aspect of technology including but not limited to programming, graphics design, software installation and maintenance, structured software testing, or technology project management. You must also be appointed by the Society Board.

TERM OF OFFICE: The Tech Committee will have, at a minimum, five members. This number may be increased at the discretion of the Society Board, but will always be an odd numbered total.

Each member of the Tech Committee will serve a three year term. Each year the Society Board will review the available seats on the committee and determine the need for appointment or re-appointment to the committee, based on the committee's recommendations. The seats will become available on a 2/2/1 per year basis. The Society Board may remove any member of the committee prior to their review if they deem it necessary.

RESPONSIBILITIES: The following define the responsibilities of the Tech Committee:

- * To serve as a technical resource and a committee of qualified individuals for the Society Board to use in determining appropriate policy for the membership pertaining to technology
- * To develop, improve and adapt policies to address the needs, uses of and issues surrounding technology
- * To look for opportunities to leverage technology in ways that benefit the board, its committees and the membership at large
- * To create, change and distribute passwords to applications and assets managed by the Tech Committee
- * To monitor the web-based discussion forum, email list, public web site and registry online site to ensure these are consistently available to the membership
- * To develop or adapt new applications of technology to benefit the board, its committees and the membership at large

* To manage available applications including but not limited to moderating message boards and discussion groups, administering Registry Online, and updating the society web site as needed

* To maintain all society-level distribution lists for committees and the society board

All decisions of the Society Tech Committee are non-binding until approved by the Society Board. Once items are approved by the Tech Committee, they must be sent to the Society Board which has 60 days from the Board meeting where the item first appears on the agenda to veto, request changes to, or approve them. If the Society Board has not acted, after 60 days the items become policy.